

## Empanelment of Vendors for Supply & Installation of Note sorting, Note counting and Note authentication machine

### 1. Introduction

The Nainital Bank Ltd., one of the premier scheduled commercial bank, has successfully transformed itself into a modern age bank to cater its customers efficiently and effectively. Presently, the Bank has 171 branches operating in Uttaranchal, Uttar Pradesh, Delhi, Haryana and Rajasthan.

To meet its requirements for the installation Note sorting ,Note counting and Note authentication machine , the Bank invites applications on prescribed preforma (Annexure-1) from technically competent and financially sound Vendors for empanelment for supply, installation and commissioning of Note sorting, counting and authentication machines

Bank in general purchases following items from empaneled vendors after calling quotes as and when required.

- 1) Note counting machine
- 2) Note Authentication machines
- 3) Bundle counting machine
- 4) Note sorting machine
- 5) UV lamps

### 2. Vendors' Eligibility Criteria

#### 1) Status of Vendor

The vendor should be dealing in Note sorting ,counting, authentication machines and other items as mentioned in above list and should have expertise in installation of same

#### 2) Financial status

Turnover of the bidder from preparation and installation of the boards should not be less than Rs 3cr lac (Fifteen Lac) during the last financial year (2022-2023). The balance sheet of the vendor should show profit during last 3 years. Profit & Loss Account documents for the years 2021-22, 2022-23 and 2023-24 should be enclosed.

#### 3) Reliability/Quality of the Hardware

Since machines will be used in bank branches spread over in 5 states hence vendor should be capable of providing support and services in the area Vendor should have capability to provide onsite support and efficiency in post installation services , delay in providing in-time after-sales support at the site, or flaws in supplied items , etc. shall de-bar vendor from empanelment

**4) Validity of empanelment** –Empanelment is valid for 1 year from the date of empanelment and extendable for 1 more year subject to the satisfactory services and quality of boards etc supplied by the vendor

**WARRANTY--** The offer must include comprehensive on-site warranty of minimum one year from the date of installation and commissioning of the machine. Vendor shall be fully responsible for the Manufacturer's warranty in respect of design, quality and workmanship of all machines, accessories etc. Vendor must warrant all machines, accessories, spares etc against any manufacturing defect during the warranty period. During the warranty period the vendor shall maintain the machine and repair/replace defective components at the site at no additional cost to the bank.

**. GUARANTEES** The equipment delivered to the Bank should be brand new, including the components. The vendor should also guarantee that all the machines/components supplied by the vendor is licensed and legally obtained.

**AVAILABILITY OF SPARES** Spares for the product offered should be available for at least 10 (Ten) years at their stock site in India

**MAINTENANCE STANDARD EXPECTED DURING WARRANTY** The vendor should ensure that the machine reported breakdown/malfunctioning on any working day should be set right within 3 days of reporting. In case the machine cannot be repaired at site and has to be taken to their workshop for repairs, he should provide replacement till the same is repaired. The cost of moving the machines shall be borne by the vendor.

.....

**The Nainital Bank Ltd.**  
(Regd. Office : G.B. Pant Road, Nainital)

Application form to be submitted for the purpose of Empanelment of Vendors for supply & installation of Glow sign boards etc

Sr.	Information required	Information to be filled by the vendor		
1.	Name of the vendor			
2.	Year of starting operations			
3.	Constitution of the vendor, i.e., Limited Company, Private Limited Company, Partnership, Sole Proprietorship, or any other type			
4.	Vendor's registered address			
5.	Vendor's corporate address			
6.	Name(s) of partner(s), if applicable			
7.	Address (es) of partner(s), if applicable			
8.	Name(s) of the authorized executive(s)			
9.	E-mail address (es) of authorized representative(s)			
10.	Phone nos. of authorized representative(s)	1-	2-	
11.	E-mail id of authorized representative(s)			
		During FY 2021-22	During FY 2022-23	During FY 2023--24
13.	Net Profit (Rs. in lac)			
14.	Total Turnover (Rs. in lac)			
15.	Revenue earned from supplying NSM,NCM AND NAM etc (Rs. in lac) etc.			
16.	Support and service experience (list the names of Institutes)			
17.	Enclosures			

The application is submitted in response to your advertisement for empanelment in newspaper and website <https://www.nainitalbank.co.in/english/tender.aspx> . The information submitted is true to the best of my/ our knowledge.

**Signature and Seal (Authorized Signatory)**

**Name -**

**Destination-**

**Vendor / Company Name-**

**Date:**

