

The Nainital Bank Limited

HEAD OFFICE, NAINITAL

TENDER DOCUMENT FOR HIRING OF GENERATOR SERVICES

Sr No	District	Name of Branch	Category of branch	Capacity (KVA)
1	NAINITAL	NAINITAL	SEMI URBAN	7.5-10 KVA
2	ALMORA	ALMORA	SEMI URBAN	7.5-10 KVA
3	ALMORA	RANIKHET	SEMI URBAN	7.5-10 KVA
4	U. S. NAGAR	KASHIPUR	SEMI URBAN	7.5-10 KVA
5	ALMORA	KICHHA	SEMI URBAN	7.5-10 KVA
6	ALMORA	BAZPUR	SEMI URBAN	7.5-10 KVA
7	BAGESHWAR	BAGESHWAR	RURAL	7.5-10 KVA
8	U. S. NAGAR	KILAKHERA	RURAL	7.5-10 KVA
9	CHAMPAWAT	CHAMPAWAT	RURAL	7.5-10 KVA
10	BAREILLY	BAHERI	SEMI URBAN	7.5-10 KVA
11	BAREILLY	PILIBHIT	URBAN	10-15 KVA
12	BAREILLY	BAREILLY	URBAN	10-15 KVA
13	CHAMPAWAT	DEVIDHURA	RURAL	7.5-10 KVA
14	RAMPUR	RAMPUR	URBAN	10-15 KVA
15	U. S. NAGAR	SRIPUR BICHWA	RURAL	7.5 KVA
16	U. S. NAGAR	RUDRAPUR	URBAN	10-15 KVA
17	U. S. NAGAR	JASPUR	SEMI URBAN	7.5-10 KVA
18	NAINITAL	KD ROAD HALDWANI	URBAN	10-15 KVA
19	U. S. NAGAR	GADARPUR	RURAL	10-15 KVA
20	NAINITAL	MBPG COLLEGE HALDWANI	URBAN	10-15 KVA
21	NAINITAL	RAMPUR ROAD HALDWANI	URBAN	10-15 KVA
22	BAREILLY	PRABHAT NAGAR	URBAN	10-15 KVA
23	RAMPUR	BILASPUR	SEMI URBAN	7.5-10 KVA
24	U. S. NAGAR	BHOORMAHOLIA	SEMI URBAN	7.5-10 KVA
25	U. S. NAGAR	SIDCUL	URBAN	10-15 KVA
26	U. S. NAGAR	SITARGANJ	SEMI URBAN	7.5-10 KVA
27	ALMORA	DWARAHAT	RURAL	7.5-10 KVA
28	BAREILLY	FARIDPUR	SEMI URBAN	7.5-10 KVA
29	NAINITAL	KAMALUGANJA, HALDWANI	RURAL	7.5-10 KVA
30	U. S. NAGAR	BARHANI	RURAL	7.5-10 KVA
31	NAINITAL	DAMUADHUNGA, HALDWANI	RURAL	7.5-10 KVA
32	U. S. NAGAR	VIKRAPUR, BAZPUR	RURAL	7.5-10 KVA
33	U. S. NAGAR	DINESHPUR, RUDRAPUR	SEMI URBAN	7.5-10 KVA
34	U. S. NAGAR	NANAKMATTA	RURAL	7.5-10 KVA
35	BAREILLY	PILIBHIT BYPASS ROAD, BAREILLY	URBAN	10-15 KVA
36	NAINITAL	JAIL ROAD, HALDWANI	URBAN	10-15 KVA
37	KANPUR	KANPUR	METRO	10-15 KVA
38	NAJIBABAD	NAJIBABAD	SEMI URBAN	7.5 -10 KVA
39	HARIDWAR	HARIDWAR	URBAN	10-15 KVA
40	TEHRI GARHWAL	NEW TEHRI	SEMI URBAN	7.5-10 KVA
41	HARIDWAR	JWALAPUR, HARIDWAR	URBAN	10-15 KVA
42	KANPUR	BARRA KANPUR	METRO	10-15 KVA
43	BIJNOR	BIJNOR	SEMI URBAN	7.5-10 KVA
44	BIJNOR	DHAMPUR BIJNOR	SEMI URBAN	7.5-10 KVA
45	NAGINA	NAGINA	SEMI URBAN	7.5-10 KVA
46	SHAHJANPUR	SATWAN BUJURG, SHAHJANPUR	RURAL	7.5-10 KVA

Seal & Signature of the contractor

NOTICE TO CONTRACTORS / PRE - QUALIFICATION

Dear Sir,

Nainital Bank , Head Office, Nainital invites sealed tenders for Hiring of Generators for our branches from established/approved contractors who are successfully rendering the same services to Govt./Semi Govt./Public undertaking need only to apply along with required information and supporting documents as under –

1. **The firm should be at least three years standing in market.**
2. **The prime job of the firm should be related to automobile/Generator/ electrical (excluding the lighting part of electrical)**
3. **Certificate of the client/owner regarding satisfactory performance of previous works related to above work.**
4. **PAN No. of Partners / Firm.**
5. **GSTIN No. of Partners / Firm.**

Nainital Bank Limited (herein after called as NBL) takes the pleasure in inviting you to tender for the above said work. Sealed tenders should be addressed to -

The Associate Vice President (Premises & Planning), The Nainital Bank Limited, Head Office: Seven Oaks, Mallital, Nainital. Distt. Nainital, Uttarakhand. Pin – 263001

and super-scribed as “Application for hiring generator for (Name of branch) BRANCH,” and shall be deposited at the same address mentioned above on or before 30.11.2021 upto 5:00 PM.

Tender documents can be obtained from Bank’s website given below.

<https://www.nainitalbank.co.in/english/tender.aspx>

For detailed information please refer to bank’s tender notice on above website.

Seal & Signature of the contractor

(TO BE SUBMITTED WITH TECHNICAL BID)

TERMS AND CONDITIONS FOR APPLICANT:

- 1) In any case the **DG set should be ISO certified/ISI mark.**
- 2) The **DG Set should have Air cooled technology, sound proof, and weather proof enclosure** should be there and should confirm the statutory government norms regarding air/noise pollution. The pollution norms of the area must be complied with by the vendor.
- 3) **The vendor should have license/No objection certificate from the local bodies to install the generator set outside the branch premises, wherever applicable.**
- 4) **The vendor should be resident of area (in case of rural and semi urban branches)**
- 5) **The vendor should be able to provide manpower during the banking hours to look after the generator set.**
- 6) The tenderer shall not make any correction/alteration on these documents. All rates shall be quoted (in figures and words) inclusive of taxes, freight, insurance, octroi, loading and unloading charges.
- 7) Each of the tender documents is required to be signed by the person or persons submitting the tender in token of his having acquainted himself with all the conditions/ specifications as may be laid down. Any tender with any such document / paper not signed or with details marked as applied for shall be out rightly rejected. It will be obligatory on the part of tenderer to sign on all the pages of the tender. Conditional tenders shall be rejected. If any of the documents are missing or unsigned the tender shall be considered as invalid also rates not filled up in any item or marked as actual plus percentages shall make the tender as invalid and shall be rejected.
- 8) Any additions and alterations made while filling the tender must be attested by initials of the tenderer. Over writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. No advice or any change in rates or conditions after submission of the tender will be entertained.
- 9) The services of generator will be given to the office from 9.00 a.m. to 7.00 p.m. on monthly rental basis and even beyond 7.00 p.m. if it is required by the bank on exigency basis on any/days.
- 10) The services will be provided even on Sundays and Holidays, if so required, by the Bank.
- 11) If the service of generator will be taken by the bank before and after the agreed time i.e. 9.00 a.m. to 7.00 p.m. and on Sunday or Holidays, the Bank will pay only the cost of diesel on prorata basis for such period as per log book to be maintained for the purpose.
- 12) If the voltage remains less than 220 volts through supply of electricity, it will be essential to provide the generator services for smooth functioning of the office with extra charges of cost of diesel.
- 13) All the taxes i.e. Sales Tax, TDS, GST etc., as applicable will be borne by the generator owner. Tax at source will be deducted by Bank on such rent paid.
- 14) If the service of supply of electricity through generator is not upto the mark or to the satisfaction of the Bank, the contract will be liable to be terminated on issuance of one month notice by Bank.

Seal & Signature of the contractor

- 15) This agreement will be in force for **THREE years** from the date of agreement and after expiry of the same , agreement will be reviewed depending upon proportionate hike in the rate of diesel (since the starting of rent/lease) and satisfactory service by the vendor.
- 16) If the contractor fails to provide the generator supply as per agreement, penalty by way of proportionate rent shall be levied and will be recoverable from the monthly rent. In case the generator provided by the contractor breaks down at any point of time, alternate arrangement will have to be kept ready to ensure uninterrupted service. Repairs charges are to be borne by contractor.
- 17) If the total consumption load exceeds more than **75 KVA**, then Bank shall be liable to pay the excess rent on prorata basis.
- 18) Rs. **25,000/-** (rupees twenty five thousand) only shall be deposited with Bank by the generator owner as Security Money for **THREE** years for due performance of obligations under this contract which will be in the form of Fixed Deposit with Bank and in favour of **Nainital Bank , Head Office, Nainital** and the same will be under lien to Bank. The Bank shall have absolute right to forfeit the security deposit and/or to rescind the contract in case of any loss of service to bank for which the decision of the Bank shall be final, with further right to Bank to recover the remaining amount of loss, if any, after forfeiture of the security. The deposit will be interest free and will be paid back on termination of contract.
- 19) Bank reserves the right to rescind this contract at any point of time during currency of this contract without assigning any reason, by giving one month's prior notice.
- 20) Meter shall be installed for measuring timings for which generator actually run.(The cost of meter will be borne by the vendor)
- 21) Bank will not provide any security for the generator set.
- 22) TDS applicable will be deducted from payment made as per extant IT Rules.
- 23) Payment will be made through Direct credit to account/ NEFT only. No cash/cheque payment will be allowed.
- 24) Load of Generator will be for exclusive use of the branch.
- 25) The cost of diesel consumed during the quarter should be paid on average cost calculated on the basis of rate per liter on last day of each month of previous quarter.
- 26) The DG Set will be provided at owner's risk and necessary security will be provided by the owner himself and not by the bank.
- 27) Pollution norms in the area must be complied with by vendor
- 28) In order to ensure performance of the vendor, performance security deposit equal to three month's rent may be obtained. If vendor is not in position to pay the same it can be recovered in six equal installments from the monthly rent payable. The deposit will be interest free and will be paid back on termination of contract.

I/We hereby agree to abide by all the terms and conditions mentioned above for providing DG set on lease to bank.

Place:

Date:

Seal & Signature of contractor

Seal & Signature of the contractor

TO BE SUBMITTED IN ENVELOPE

(To be submitted with Technical Bid)

S. No.	Description	Remarks
1.	Name of the Firms/Agency.	
2.	Address & Phone No.	
	FAX No.	
	e-mail ID.	
3.	Name of the contact person.	
	Phone No.	
4.	Name of the Proprietors/Partners.	
5.	PAN Card (Enclose attested copy).	
6.	Trade License Certificate (Enclose copy).	
7.	Sales Tax/VAT Registration and Clearance certificate (Enclose attested copy).	
8.	GSTIN (Enclose attested copy).	
9.	Professional License No.. (Enclose attested copy).	
10.	Service Tax Registration Certificate (Enclose attested copy).	
11.	List of clients with D.G. Set supplied on hire basis with date and location of installation during last three years (Enclose copies).	
12.	List of contracts in hand (Enclose copies).	
13.	Copies of work order (Enclose copies).	
14.	Income Tax return for the last three years (Enclose attested copies).	

Place:

Date :

Seal & Signature of contractor

Seal & Signature of the contractor

FINANCIAL BID

(To be submitted in the separate envelope)

The rates shall be quoted in the two forms of lease as under -

S NO	PARTICULARS	
1	Branch name (applied for)	
2	Name of applicant	
3	Mob No	
4	Capacity of DG set (Sound proof & weather proof)	
5	DG sets taken on lease/rent on monthly rental basis wherein all expenses including fuel, lubricants, operator cost etc., are to be borne by the vendor.	Rs... / Month
6	DG set is taken on monthly rent with lubricants /operator expenses etc including all expenses but excluding consumption of diesel for running the generator cost of diesel consumed will be reimbursed on monthly basis.	Rs... / Month
7	Period of agreement	03 years
8	Security of DG set	By the vendor
9	Insurance of DG set	By the vendor
10	Cost incurred on execution of agreement between bank and applicant for hiring of generator	By the vendor

The rates quoted for above items shall be calculated on the format given below and the format shall be attached to the financial bid.

Place:

Date:

Seal & Signature of contractor

Seal & Signature of the contractor